

Labour Service Form

SHOW	THE MOTORCYCLE SHOW	DEADLINE DATE	January 27, 2020
LOCATION	Enercare Centre - Hall B, C & G	SHOW DATES	February 21 - 23, 2020
COMPANY			BOOTH #
ADDRESS			
CITY		PROV / STATE	POSTAL/ ZIP
CONTACT		TITLE	EMAIL
TEL		EXT	FAX

****CREDIT CARD AUTHORIZATION MUST BE SUBMITTED WITH THIS SERVICE****

- Labour rates are charged per labourer per hour in half hour increments.
- A minimum charge of one hour per labourer is applicable.
- If Stronco supervision is required, add 25% to the total labour cost.
- A 25% surcharge is applicable on onsite orders.

RATES			
REGULAR TIME	Mon - Fri	8:00 a.m. – 4:00 p.m.	\$123.00 / hour / man
OVERTIME	Mon – Fri Sat – Sun	4:00 p.m. – 6:00 p.m. 8:00 a.m. – 4:00 p.m.	\$179.00 / hour / man
DOUBLE TIME	Mon – Fri Sat – Sun All Holidays	After 6:00 p.m. After 4:00 p.m.	\$239.00 / hour/ man

INSTALLATION LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____ x _____ = \$ _____			
No of People Required _____	Hours Per Person _____	Total Hours _____	Rate _____ Total _____
SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Exhibitor Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25%
DELIVERY INFORMATION			
Carrier _____	Delivery Date _____	Delivery Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
EXHIBIT INFORMATION			
Set up drawings/photos required: <input type="checkbox"/> YES <input type="checkbox"/> NO	Set up drawings/photos attached: <input type="checkbox"/> YES <input type="checkbox"/> NO		

DISMANTLE LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____ x _____ = \$ _____			
No of People Required _____	Hours Per Person _____	Total Hours _____	Rate _____ Total _____
SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25%
PICK-UP INFORMATION			
Carrier _____	Pick-up Date _____	Pick-up Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.

PAYMENT							
Note: You must complete a credit card authorization form if you are paying by cheque.							
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">SUB TOTAL</td> <td></td> </tr> <tr> <td>13% HST</td> <td></td> </tr> <tr> <td>TOTAL</td> <td></td> </tr> </table>	SUB TOTAL		13% HST		TOTAL	
SUB TOTAL							
13% HST							
TOTAL							
CARD NUMBER _____	EXPIRY DATE _____						
I have read and understand the Terms & Conditions of my agreement with Stronco. HST# R129612164							
CARD HOLDER _____	SIGNATURE _____ DATE _____						
TERMS & CONDITIONS This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.	<ul style="list-style-type: none"> • No cheques will be accepted on-site. • If exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco service desk. • Stronco reserves the right to change Labourers and/or rates as shifts change. • All claims/discrepancies must be settled within one week of show closing. • Uncancelled labour will be charged a minimum fee of 1 hour per labourer. • Actual totals and amounts will be adjusted according to final hours. 						

J49346
11-07-18+17-50-T3



In-Booth Forklift Order Form

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ADDRESS	
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TEL	EMAIL
	FAX

****CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH THIS SERVICE****

- **In-booth forklift service is available to assist exhibitors with handling of exhibitor materials within the exhibitor's booth space.** This service does not include movement of goods from loading dock to booth or to and from storage area. If you require assistance moving goods outside of booth area, please complete a material handling order form.
- Rates include forklift and driver.
- Minimum charge of one hour per order

REGULAR TIME	Mon - Fri	8:00 a.m. – 4:00 p.m.	\$248.00 / hour
OVERTIME	Mon – Fri Sat – Sun	4:00 p.m. – 6:00 p.m. 8:00 a.m. – 4:00 p.m.	\$308.00 / hour
DOUBLE TIME	Mon – Fri Sat – Sun All Holidays	After 6:00 p.m. After 4:00 p.m.	\$364.00 / hour
ON-SITE ORDERS	A 25% SURCHARGE WILL BE APPLIED TO ALL ON-SITE ORDERS.		

Please Complete the Following Section:

Goods are scheduled to arrive: / /
DAY MONTH YEAR

Trucking Company: _____

Number of Pieces _____ Total Weight _____
(specify lbs or kg)

Move-In Start: _____ Finish: _____

Move-Out Start: _____ Finish: _____

_____ x \$ _____ = \$ _____
Total Hours Rate Sub Total

PAYMENT

Note: You must complete a credit card authorization form if you are paying by cheque

VISA MC AMEX CHQ

<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/>
CARD NUMBER	EXPIRY DATE

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS <small>This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.</small>	<ul style="list-style-type: none"> • Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing. • No cheques will be accepted on-site.
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